**Lover Community Trust (Charitable Incorporated Organisation)**

**Trustees Code of Conduct**

**The Lover Community Trust Board of Trustees are collectively responsible for setting the long term vision and protecting the reputation of The Lover Community Trust . The board will provide good governance and leadership by having a clear understanding of their collective and team role, ensuring delivery of organisational purpose, being open, accountable and acting with integrity, and exercising effective monitoring and control.**

**The Lover Community Trustboard commits to behaving with:**

Selflessness – trustees have a general duty to act in the best interest of

**the Lover Community Trust** as a whole. They should not act in a way to gain financial or other material benefit for themselves, their family, their friends or the organisation they represent.

Integrity – **The Lover Community Trustees** should not place themselves under financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their role or accept gifts or hospitality that might reasonably be thought to influence their judgment.

Objectivity – **The Lover Community Trustees** should ensure that all decisions are made solely on merit.

Accountability – **The Lover Community Trustees** have a duty to comply with the law on all occasions in accordance with the trust placed in them and in such a way as to preserve public confidence in **the Lover Community Trust**. They are accountable for their decisions and actions to the public, funders and service users.

Openness – **The Lover Community Trustees** should ensure that confidential material is handled in accordance with due care and in line with **the Lover Community Trust** confidentiality and data protection policies. They should be as open as possible about the decisions and actions that they take and restrict information only when the wider interest clearly demands this.

Honesty –**The Lover Community Trustees** have a duty to declare any interests that relate to their trustee role and to take steps to resolve any conflicts that may arise. Where private interests of a trustee conflicts with their trustee duties, they must resolve this conflict in favour of the trustee role. They must take relevant declarations of interest in the different circumstances and roles they play both within and outside of **the Lover Community Trust.**

**As a board, the Lover Community Trustees have a responsibility to:**

* Act within the governing document at all times and safeguard the vision, values and reputation of **the Lover Community Trust** , considering what is best for the organisation and its beneficiaries and avoiding bringing**the Lover Community Trust** in to disrepute
* Have a clear understanding of their roles and responsibilities, both individually & collectively
* Manage conflict effectively by declaring, registering and resolving
* Respect confidentiality, understanding what this means in practice for**Lover Community Trust**
* Have a sound and up to date knowledge of **Lover Community Trust***,* understanding how **Lover Community Trust** works and the environment in which it operates
* Prepare fully for meetings and all work for **the Lover Community Trust**, reading papers, querying things that they don’t understand and thinking through issues in good time
* Attend meetings and appointments as well as other ways of engaging with the organisation and its stakeholders
* Develop and agree strategy, operational plans and budgets as well as monitoring and evaluating to assess outcomes and impact
* Review performance and ensure that board skills match organisational purpose as well as a commitment to diversity
* Understand and comply with all legal and regulatory requirements
* Listen and respond to the view of its various stakeholder groups

**Monitoring and Review**

The Chairman is responsible for monitoring this Code of Conduct and ensuring that all Trustees are aware of their responsibilities as outlined in the Code of Conduct.

Lover Community Trust will oversee, review and update this Code of Conduct **annually.**

Date approved: **12th October 2022**

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chairman

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Secretary

Date of next review: **September 2023**

**Trustee’s Declaration**

I declare that:

* I am over age 18.
* I am not an undischarged bankrupt.
* I have not previously been removed from trusteeship of a charity by a Court or the Charity Commission.
* I am not under a disqualification order under the Company Directors’ Disqualification Act 1986.
* I am, in the light of the above, not disqualified by section 72 of the Charities Act 1993 as amended by the Charities Act 2006 from acting as a charity trustee.
* I undertake to fulfil my responsibilities and duties as a trustee of the charity in good faith and in accordance with the law and within the charity’s objects, mission and values.
* I do not have any financial or other interests in conflict with those of the charity (either in person or through family or friends or business connections) except those that I have formally notified in a conflict of interest statement.
* I will make known any interest in any matter under discussion which creates either a real danger of bias (that is, the interest affects me, or a member of my family, or friends, or organisation, more than the generality affected by the decision); or which might reasonably cause others to think it could influence the decision, and withdraw from the room and not participate in discussion or decision making, unless the remaining Trustees agree otherwise.
* I will abide by the Code of conduct for trustees of the charity.
* In the event of my breaching this Code I am prepared to accept sanctions as determined by the Board
* I will support the Officers/Chair/Treasurer/Secretary in performing their duties.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Trustee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Registered Charity Number is 1164291